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| **Minister’s Awards of Excellence**in Child Development |

**Letter of support**

Maximum 500 words. Each nomination requires one letter of support from someone other than the nominator who has direct knowledge of the nominee’s work (e.g., parent, guardian of child attending program, colleague, or community agency). This template provides suggestions for completing your letter. Use specific examples to help the reader visualize this educator at work. Offer evidence of how they meet the awards criteria selected to highlight in this nomination. Criteria include innovative programming, family/parent support, continuous improvement, community building, inclusive practices and leadership.

**Introduction (approximately 50 words)**

Briefly highlight your view of how the early childhood educator, team or program demonstrates excellence in their work in a way that captures the interest of the reader.

**Criteria one (approximately 200 words)**

Describe in detail how this nominee demonstrates professional excellence by highlighting the first criteria selected. What makes them outstanding?

**Criteria two (approximately 200 words)**

Describe in detail how this nominee demonstrates professional excellence by highlighting the second criteria selected. What makes them outstanding?

**Conclusion (approximately 50 words)**

Briefly summarize why you support the nomination for this person, team or program. What makes them exceptional, and why do you believe they are deserving of this award.

**Complete the letter of support and the section below.**

Provide the letter to the nominator to include in the nomination package.

Your name and relationship to nominee (i.e. parent, colleague, etc.): Click or tap here to enter text.

Date of letter:Choose an item.

Name of nominator: Click or tap here to enter text.

Name(s) of person, team or program nominated: Click or tap here to enter text.

Child care program name:Click or tap here to enter text.