

Alberta Made Production Grant
Mentorship Agreement

Recognizing that _____ has applied for an Alberta Made Production Grant for the project _____ and for the purposes of on-set mentorship, knowledge transfer, technical and soft skill-set development, the parties identified below, herein referred to as the Mentor and Trainee, enter into an agreement in relation to the Training and Mentorship Incentive which forms part of the total Alberta Made Production Grant in which the Production Company may be eligible for.

Mentor Name: _____ **Trainee Name:** _____

Mentor Job Title: _____ **Trainee Job Title:** _____

The trainee is participating in the mentorship as:

- A new crew member that has graduated from an approved training program in the past 12 months.

Institution Name: _____

Program Name: _____

- An emerging crew member who has limited/no experience working in the crew position.
- A mid-level career worker, who is making a career change within the industry or moving to the next level progression in their career life cycle.

This agreement is between the Mentor, and the Trainee, and will last for the approximate period from _____ to _____ and _____ hours.

Prior to the start of activities, the mentor and trainee must identify three main goals, of which will have to be reported on at the end of the production period.

Mentor Goals or Project Outcomes

- 1. _____
- 2. _____
- 3. _____

Trainee Goals or Project Outcomes

- 1. _____
- 2. _____
- 3. _____

Declaration

As mentor and trainee, we are voluntarily entering into a mentoring relationship from which we expect mutual benefits and investment. Both agree to the period specified and to make a good faith effort to resolve any issues that may arise during this period.

All parties agree to indemnify and hold harmless the Government of Alberta from and against any and all liability or legal action of any kind whatsoever concerning the Training and Mentorship Incentive.

Mentor Name: _____ **Trainee Name:** _____

Email Address: _____ **Email Address:** _____

Date: _____ **Date:** _____

Mentor Signature

Trainee Signature

The personal information collected through the Mentorship Agreement form is for the purpose of administering the Alberta Made Production Grant. This collection is authorized by section 33 (c) of the Freedom of Information and Protection of Privacy Act and managed in accordance with the Act. For questions about the collection of personal information, contact the Alberta Media Fund at 780-422-8584, by email at culturalindustries@gov.ab.ca, or mail to 140-4211 106 Street Edmonton, Alberta T6J 6L7.

