**Miscellaneous Lease (DML), Pipeline Installation Lease (DPI) and Surface Materials Lease (SML)**

**Submission of an Application for Sublease does not grant any authority to the Sublessee to occupy the lands in question until approval has been given by Alberta Environment and Parks (the “Department”). Applications are to be submitted to:**

* For **DML** and **DPL** [AEP.EDS-DisposMaintApproval@gov.ab.ca](mailto:AEP.EDS-DisposMaintApproval@gov.ab.ca)
* For **SML** [AEP.AggregatesAndQuarries@gov.ab.ca](mailto:AEP.AggregatesAndQuarries@gov.ab.ca)

**The original lease holder is responsible for the rent and taxes resulting from the Disposition**

Forms can be found under “Commercial, Industrial & Personal” at:

* [Application for Sublease of Disposition](http://aep.alberta.ca/forms-maps-services/forms/lands-forms/aep-forms/default.aspx)

**Departmental forms must be used; do not make any changes to these forms.**

**The following items are required to be submitted for every Application of a sublease:**

* **Application for Sublease of Disposition** form, **properly** executed, and to be submitted by the Original Disposition Holder.
* **Payment of all arrears** owing to the Department by any party to the sublease application.
* **Corporate Registry System (CORES) Search** for any party to the sublease application.
* **Complete copy of the current disposition**. If one cannot be supplied to the Department, a copy may be purchased for a fee of $52.50 (includes GST).
* **Complete copy of the Sublease Agreement**

If you have any questions call Provincial Approvals Section, Continuations Unit, (toll free) 310-3773.

Refer to the *Public Lands Act* Section 43 and *Public Lands Administration Regulations* (PLAR) Section 146. Acts and regulations are available online at:

* [Queen’s Printer](http://www.qp.alberta.ca/Laws_Online.cfm)

**Phone:** 780 427-4952

**Fax:** 780 452-0668

**E-mail:** [qp@gov.ab.ca](mailto:qp@gov.ab.ca)

**Application for Sublease of Disposition Form**

|  |  |
| --- | --- |
| **Part I** | |
| Name of the original disposition holder | **For Departmental Use Only**  PSA Number:  Client I.D. Number:  Are the lands the same as disposition number  Under Disposition Number |
| Mailing Address |
| City, Town, Province, Postal Code |
| Phone |
| Email Address |
| Purpose of Disposition |  |
| Purpose of the Proposed Sublease |  |
| Name of Proposed Sublesee |  |
| Number of Acres in the Original Disposition |  |
| Number of Acres in the Proposed Sublease |  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Original Disposition Area** | | | | | | | | | | | | | |
| **Quarter/portion** | | | **Sec** | **Twp** | **Rge** | | **Mer** | **Quarter/portion** | | **Sec** | **Twp** | **Rge** | **Mer** |
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| **Sublease Area** | | | | | | | | | | | | | |
| **Quarter/portion** | | | **Sec** | **Twp** | **Rge** | | **Mer** | **Quarter/portion** | | **Sec** | **Twp** | **Rge** | **Mer** |
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| I am/We are | (a) Canadian Citizen(s) or Permanent Resident(s) of Canada  Yes  No | | | | (b) 18 years of age or older  Yes  No | | | (c) Provincial Government Employee(s) (If yes, attach approval pursuant to *Public Service Act*.)  Yes  No | | | | |
|  | (d) Corporations Duly Incorporated Under the Laws of Alberta (Please attach CORES if yes)  Yes  No | | | |  | | |  | | | | |

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| --- |
| **For Departmental Use Only** |

*By submitting the required information for this application, you agree:*

1. *You are submitting as the applicant or authorized to submit this information on behalf of the applicant to the Department;*
2. *The information you provided is correct; and*
3. *To the use, provide and accept information and records in electronic format.*

*Please be advised that any error or omission in the information provided here may jeopardize your application.*

*Submitting an application for sublease does not grant the proposed Sublessee any right to occupy the lands until Approval is granted by the Department.*

**I certify that the information given on this application and any documents attached is correct and complete.**

**Original Disposition Holder Signature:**

Signature

Title/ Position (if a corporation)

**­­­­**

Date

**Sublessee Signature:**

Signature

Title/ Position (if a corporation)

**­­­­**

Date