

## Official Administrator Report Review and Approval of Council Meeting Minutes

Regular Council Meeting: December 20, 2022

Resolution No.	Motion	Council Decision	OA Response	Comments
221220-01	Motion that Council add Project Update under General Business	CARRIED UNANIMOUSLY	ALLOWED	
221220-02	Motion that Council add Traffic Report for Decision under J.1.3	CARRIED UNANIMOUSLY	ALLOWED	
221220-03	Motion that Council accept the Agenda as amended	CARRIED UNANIMOUSLY	ALLOWED	
221220-04	Motion that Council go into In-Camera at 10:27 a.m.	CARRIED UNANIMOUSLY	ALLOWED	
221220-05	Motion that Council come out of In-Camera at 2:40 p.m.	CARRIED UNANIMOUSLY	ALLOWED	
221220-06	Motion that Council Appoint, effective immediately, Cameron Wong to City Director of Community Operations and direct Administration to update his employment agreement accordingly and send the completed contract to Council	6-1-0 CARRIED IN FAVOUR Mayor Jeff Colvin Deputy Mayor Mel Foat Councillor Blaine Funk Councillor Ritesh Narayan Councillor Shannon Dean Councillor Stephen Hanley  OPPOSED Councillor Sandy Johal-Watt	ALLOWED	

OA Initials

January 5, 2023  
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221220-07	Motion that Council Appoint, effective immediately, Kim Wallace to City Director of Corporate Services and direct Administration to update her employment agreement accordingly and send the completed contract to Council	4-3-0 CARRIED IN FAVOUR Mayor Jeff Colvin Deputy Mayor Mel Foat Councillor Blaine Funk Councillor Stephen Hanley  OPPOSED Councillor Ritesh Narayan Councillor Sandy Johal-Watt Councillor Shannon Dean	ALLOWED	
221220-08	Motion that Council instructs Administration to hire and negotiate the agreement for employment for the Economic Development Manager as per terms agreed to, and to send the completed contract to Council	CARRIED UNANIMOUSLY	ALLOWED	
221220-09	Motion that Council instructs Administration to hire and negotiate agreement for employment for the Economic Development Officer as per terms agreed to, and to send the completed contract to Council	CARRIED UNANIMOUSLY	ALLOWED	
221220-10	Motion that Council accept the Project Update as information	CARRIED UNANIMOUSLY	ALLOWED	



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221220-11	Motion that Council accept the UTV and Drone presentation as information	CARRIED UNANIMOUSLY	ALLOWED	
221220-12	Motion that Council allow for furthering the conversation related to UTV and Drone	CARRIED UNANIMOUSLY	ALLOWED	
221220-13	Motion that Council Give First Reading to bylaw 036-20, being the Off Hi-way Vehicle Bylaw as amended	CARRIED UNANIMOUSLY	ALLOWED	
221220-14	Motion that Council Give Second Reading to bylaw 036-20, being the Off Hi-way Vehicle Bylaw as amended	CARRIED UNANIMOUSLY	ALLOWED	
221220-15	Motion that Council give consideration for Third Reading of Bylaw 036-20	CARRIED UNANIMOUSLY	ALLOWED	
221220-16	Motion that Council Give Third Reading to bylaw 036-20, being the Off Hi-way Vehicle Bylaw as amended	CARRIED UNANIMOUSLY	ALLOWED	
221220-17	Motion that Council direct Corporate Services to look into mediation grants.	CARRIED UNANIMOUSLY	ALLOWED	
221220-18	Motion that Council understands the safety concerns associated with the non-signalized intersection of Merganser Drive West and Chestermere Boulevard and directs Administration to work with the developer to install the interim traffic signals and appropriate signage at the developer's expense and change the speed limit from 80km/hr. to 70km/hr. on Chestermere Boulevard.	CARRIED UNANIMOUSLY	ALLOWED	

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221220-19	Motion that Council amend the Regular Council Meeting Minutes of November 29, 2022 regarding motion number 221129-29 To remove the strike through on the words "immediately to the public" on Motion number 221129-29 and remove the notation placed below it explaining the reasons for the strike through to bring the motion back to the true intention of Council.	CARRIED UNANIMOUSLY	ALLOWED	
221220-20	Motion that Council accept the November 29, 2022, Regular Council Meeting Minutes as amended	CARRIED UNANIMOUSLY	ALLOWED	
221220-21	Motion that Council accepts the December 6, 2022, Regular Council Meeting Minutes as presented and acknowledges the Official Administrator's report	CARRIED UNANIMOUSLY	ALLOWED	
221220-22	Motion that Council accept the Minutes of December 13, 2022, Council Budget Meeting as presented as draft	CARRIED UNANIMOUSLY	ALLOWED	
221220-23	Motion that Council table the minutes of the December 13, Special Council Meeting to allow Administration to ensure the order is reflective of the order that the meeting occurred	CARRIED UNANIMOUSLY	ALLOWED	
221220-24	Motion that Council accept the Police Communications Committee Meeting minutes of November 17, 2022, as presented	CARRIED UNANIMOUSLY	ALLOWED	

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221220-25	Motion that Council approves the 2023 to 2027 Capital Plan as recommended at the December 20th, 2022 Council meeting.	CARRIED UNANIMOUSLY	ALLOWED	
221220-26	Motion that Council approves the 2023 Capital Plan as the 2023 Capital Budget as recommended at the December 20th Council Meeting valued at 43.5 Million cdn.	CARRIED UNANIMOUSLY	ALLOWED	
221220-27	Motion that Council approves the balanced 2023 Utility Plan as the 2023 Utility Operating Budget and it's merging into the Municipal 2023 Operating Budget as recommended at the December 20th 2022 Council Meeting. Noting that; <ul style="list-style-type: none"> <li>• There is no change in the Utility rates.</li> <li>• There is no impact on Municipal Property taxes.</li> </ul> The impacts from the increases in from growth, EPCOR services contract, and the City of Calgary's rate increases from bulk water and disposal of wastewater will be absorbed through the rollback from Internal Financial Reporting Standards (IFRS) to Public Sector Accounting Standards (PSAS) and any surplus will be utilized for Utility Debt repayment which will bring the Utility Budget back into balance	CARRIED UNANIMOUSLY	ALLOWED	
221220-28	Motion that Council approves the 2023 operating plan as the 2023	6-1-0 CARRIED	ALLOWED	

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	<p>Operating Budget and accepts the 2024 and 2025 operating plans as recommended at the December 20th, 2022 Council Meeting. Noting that the 2023 Budget has no overall increase in Municipal Property Taxes and the merger of the utility company will increase Revenues and Expenses equally keeping the 2023 Budget in balance.</p>	<p>IN FAVOUR Mayor Jeff Colvin Deputy Mayor Mel Foat Councillor Ritesh Narayan Councillor Blaine Funk Councillor Stephen Hanley Councillor Sandy Johal-Watt</p> <p>OPPOSED Councillor Shannon Dean</p>		
<p>221220-29</p>	<p>Motion that Council directs Administration to bring back to Council in March of 2023 the 2023 Operating Budget with the 2022 Operating Actuals for a comparative review; along with the City Directors 2023 explanations of the true variances between the 2023 Operating Budget and the 2022 Operating Actuals, in addition present their summary of initiatives that demonstrate their action plans to overcome any perceived challenges and/or deliver efficiencies or service level improvements in 2023. These will be followed by future public status updates on their initiatives to Council in the last month of each quarter</p>	<p>CARRIED UNANIMOUSLY</p>	<p>ALLOWED</p>	



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221220-30	Motion that Council authorizes Administration to transfer the net 2022 expense budget betterments to the General Restricted Surplus account to fund future initiatives	CARRIED UNANIMOUSLY	ALLOWED	
221220-31	Add emergent item Pond hockey to the agenda	CARRIED UNANIMOUSLY	ALLOWED	
221220-32	Motion that Council to direct Administration to waive the full cost of the permit fee, of \$260.00, for the Pond Hockey Tournament for 2022	CARRIED UNANIMOUSLY	ALLOWED	
221220- 33	Motion that Council Lift from the Table Bylaw 025-22 the City of Chestermere Committee Procedural Bylaw, 003-20 the Committee and Boards Bylaw and Committees	CARRIED UNANIMOUSLY	ALLOWED	
221220-34	Motion that Council rescind Bylaw 030-22, being the Committee and Boards bylaw <i>*Note Councils intent was to Rescind Motion number 221220-34. This will be brought forward for correction at the first available meeting in January*</i>	CARRIED UNANIMOUSLY	DISALLOWED	PLEASE SEE ATTACHMENT FOR REASON
221220-35	Motion that Council give first reading to Bylaw 025-22, being the City of Chestermere Procedural Bylaw as presented	CARRIED UNANIMOUSLY	ALLOWED	
221220-36	Motion that Council Rescind Motion number 221220-32	CARRIED UNANIMOUSLY	ALLOWED	

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221220-37	Motion that Council rescind 003-20, the Committee and Boards Bylaw	CARRIED UNANIMOUSLY	DISALLOWED	PLEASE SEE ATTACHMENT FOR REASON
221220-38	Motion that Council give Second Reading to Bylaw 025-22, being the City of Chestermere Committee Guideline Bylaw	CARRIED UNANIMOUSLY	ALLOWED	
221220-39	Motion that Council give consideration for Third Reading to Bylaw 025-22, being the City of Chestermere Committee Guideline	CARRIED UNANIMOUSLY	ALLOWED	
221220-40	Motion that Council give Third Reading of Bylaw 025-22, being the City of Chestermere Committee Guideline	CARRIED UNANIMOUSLY	ALLOWED	
221220-41	Motion that Council accept all policies as amended, December 20, 2022, regarding Terms of Reference for the following policies; Aging in Place 022-02 Audit 022-03 Chestermere Accessibility and Street Scape Advisory 022-04 Chestermere and Area Welcoming and inclusion 022-05 Chestermere Economic Development Advisory 022-06 The Human Services Advisory and Grant Funding Adjudication 022-07 The Lake Recreation 022-08 Mayor's Task Force 022-09 Minor Sports 022-10 Police Communications 022-11 Social Master Plan 022-12	CARRIED UNANIMOUSLY	ALLOWED	



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	Watershed Advisory 022-13			
221220-42	Motion that Council transfer all appointed members from the following Committee public members be automatically moved under the new bylaw 025-22 and respective policies as of 6:00 p.m. December 20, 2022. The following Committees Human services and grand adjudication, Police Communications Committee, Watershed Advisory, Assessment Review Board and Subdivision Appeal Board	CARRIED UNANIMOUSLY	ALLOWED	
221220-43	Motion that Council appoint Cameron Wong and Dan Bury as official Scrutineers for any Secret Ballot Votes required during the nomination process of Committees, and that they will destroy any secret ballots once the meeting is adjourned	CARRIED UNANIMOUSLY	ALLOWED	
221220-44	Motion that Council appoint the following Councillors to Committees; 1. Aging in Place – Deputy Mayor Foat and Councillor Dean 2. Accessibility and Streetscape – Councillor Narayan & Councillor Johal-Watt 3. Chestermere and Area Welcoming and Inclusion – Deputy Mayor Foat and Councillor Narayan 4. Chestermere Economic Development – Mayor Colvin and Councillor Funk	CARRIED UNANIMOUSLY ABSENT Councillor Narayan Councillor Johal-Watt	ALLOWED	

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	<p>5. Human Service Grant Adjudication Committee – Councillor Johal-Watt and Councillor Hanley          6. The Lake Recreation Committee – Deputy Mayor Foat and Councillor Dean          7. Mayor’s Task Force – Mayor Colvin and Councillor Hanley          8. Minor Sports – Councillor Funk and Councillor Dean          9. Police Communications – Councillor Funk and Councillor Narayan          10. Social Master Plan – Mayor Colvin and Councillor Dean          11. Watershed Advisory Committee - Councillor Funk and Deputy Mayor Foat          12. Assessment review Board – Councillor Funk          13. Subdivision and Appeal – Councillor Narayan and Councillor Funk (as alternate)          14. Library – Councillor Dean and Councillor Funk          15. Chamber of Commerce – Mayor Colvin and Deputy Mayor Foat (as alternate)          16. Intercity Form on Social Policy – Councillor Narayan          17. Airport Committee – Deputy Mayor Foat</p>			
221220-45	Motion that Council adjourn at 9:13 p.m.	5-0-2 CARRIED IN FAVOUR Mayor Jeff Colvin	ALLOWED	



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		Deputy Mayor Mel Foat Councillor Blaine Funk Councillor Shannon Dean and Councillor Stephen Hanley  ABSENT Councillor Ritesh Narayan Councillor Sandy Johal-Watt		

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CITY OF CHESTERMERE

OFFICIAL ADMINISTRATOR'S REPORT

December 20, 2022

**Reason for disallowing resolutions:**

Amendment or repeal of a bylaw must be made in the same way as the original bylaw including any advertisement requirements (Sec 191(2)) except where being revised (Sec 191(3)). That includes three readings.



Douglas B. Lagore  
Official Administrator  
City of Chestermere  
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